

Date: 14th July, 2017

Ref No: SBI/YFI/2017-18/1246337561

Dear Ms. Sri Akhila Nookala,

We are pleased to inform that you have been selected as a Fellow for the August cohort of the SBI Youth for India Fellowship (2017-18). The fellowship is being offered to you on the following terms & conditions:

Period of Fellowship:

- The fellowship will be for a period of 13 months with effect from 7th August 2017.

Financial Support:

- You will receive a stipend of Rs. 15,000/- per month for the Fellowship period
- You will receive a local transport allowance of Rs. 1,000/- per month for the Fellowship period.
- You will be provided hospitalization cover upto a maximum of Rs. 1 lac.
- You will receive a readjustment allowance of Rs 30,000/- on successful completion of the fellowship.

Leave:

During the entire duration of Fellowship you are eligible for a maximum of 18 days leave other than national holidays/NGO holidays. Leave should invariably be sanctioned prior to availing the same. Any unauthorized absence from the project locations shall be considered as a violation of the terms of Fellowship. Your absence from work at your project location shall be construed as being on leave.

The Leave is available on accrual basis.

You are required to adhere to the work schedule of the partner NGO you are assigned to.

If you absent yourself without leave or remain absent beyond the period of leave originally sanctioned, you shall be considered to have voluntarily terminated your Fellowship without giving any notice, unless you are able to provide an explanation to the satisfaction of the undersigned regarding such absence.

Completion:

- On satisfactory completion of the Fellowship, you shall be given a Certificate of Completion.
- On completion of the Fellowship, there shall be no contractual obligation between us and you shall have no claim whatsoever, of any kind of future employment with State Bank of India/SBI Foundation and/or the State Bank Group Companies on account of having done this Fellowship.



Termination:

The Fellowship may be terminated at any time by either party, giving the other, one month's written notice or one month's stipend in lieu of notice.

SBI Foundation can terminate your Fellowship without notice or stipend in lieu of notice, on happening of one or more of the following events:

- If any declaration given or information furnished by you to SBI Foundation proves to be false or if you are found to have wilfully suppressed any material information. It is your responsibility to notify SBI Foundation of any changes in your personal information within 3 working days.
- On your being convicted for any felony or being found in the opinion of SBI Foundation, guilty of conduct which constitutes a failure to conscientiously attend to your work or insubordination or disobedience of lawful instructions.
- On your failure to attend work at all reasonable times.
- On your failure to comply with any of the provisions of Fellowship.

In the event of Fellowship being terminated by either party in the interim, you are not eligible for any kind of Certification, Experience, Reference, and Acknowledgement letter either from SBI Foundation or Partner NGO.

Further terms and conditions of the Fellowship are contained in Annexure-A attached.

This letter constitutes the entire understanding arrived at between us and shall supersede all other previous correspondence, if any.

Your Fellowship will be contingent upon a satisfactory medical report, reference check and police verification, etc.

We look forward to a fruitful and rewarding association.

Yours Faithfully,


Managing Director & CEO
SBI Foundation
Mumbai



ACKNOWLEDGEMENT AND ACCEPTANCE OF FELLOWSHIP TERMS AND CONDITIONS:

I declare that there are no legal/civil or criminal cases against me and agree that I have read and understood all the terms and conditions stated above (along with those contained in Annexure A), relating to my Fellowship as a SBI Youth for India fellow and declare that I hereby unconditionally and irrevocably accept the same.

Date:

Signature:

TERMS AND CONDITIONS OF THE SBI YOUTH FOR INDIA FELLOWSHIP

Representation and Warranties:

The offer to engage you as a SBI Youth for India Fellow and the stipend to be paid to you are in consideration of the terms, covenants, and conditions stated herein, and you represent and warrant to SBI Youth for India that:

1. You are under no contractual or other restriction or obligation which is inconsistent with the conditions contained herein and the performance of your duties hereunder;
2. You are under no mental or physical disability that would hinder the performance of your duties contained herein;
3. You have full right and authority to execute this contract and that you are not bound by any contract or arrangement, including any employment contract, bond or covenant inconsistent herewith.

While the SBI Youth for India team shall provide reasonable support and assistance during any unfortunate event during the Fellowship, the SBI Youth for India team, the partner NGO, SBI Foundation or State Bank of India or its group companies shall not accept any liability or responsibility for direct or indirect losses arising from any injury, illness, damage, loss, accident, expense, or any other claim arising from involvement in any activities by the Fellow, including consequential loss or economic loss however caused.

Exclusivity:

During the fellowship period, you agree to perform your duties, responsibilities and obligations efficiently and to the best of your ability. You agree that you will devote all of your working time, and put in best efforts to such duties, responsibilities and obligations as required by the Fellowship. You also agree that you will not engage in any other employment or business activities. You agree that all your activities as an SBI Youth for India Fellow shall be in conformity with the rules and regulations of the Fellowship.

Safe Keeping of property:

You will be responsible for the safe keeping and return in good condition and order of all the properties entrusted to you during the fellowship period. SBI Youth for India will have the right to assess on its own basis and recover any damages to all such materials from you and to take such other action as it deems proper in the event of your failure to account for such material or property to its satisfaction.

Return of the Property and Records:

Upon termination/completion of your Fellowship at the time of leaving the project location, you shall hand over any property/material entrusted to you. Also, you shall return to SBI Youth for India or the partner NGO, all documents, files, records, keys, and other property belonging to either of them in your possession.

Authorization for activities:

You will not enter into any commitments or dealings on behalf of SBI Youth for India, the partner NGO, SBI Foundation or State Bank of India or its group companies for which you have no express written authority. During the fellowship period, if you wish to raise any funds in your capacity as a Youth for India Fellow, you should do so only with prior permission of the Coordinator. You will avoid any issue which may result in a conflict between your personal interests and the interests of SBI Youth for India in dealing with other organizations or individuals or communities associated with or seeking to associate with the Programme.

Non-disparagement:

You agree that you shall act with the highest standards of propriety and professionalism in the discharge of your functions as an SBI Youth for India Fellow. You shall not criticize, ridicule or make any statement which disparages or is derogatory of the Programme, any of its partner NGOs, the State Bank of India or any other fellow or co-worker or associate of the Programme in any public or non-public communication with any organization, individual or media or in any other communication.

